




















































Appendix 2

CH&S forward work plan for 2014 into 2015

	All team
	All with Richard and Alan as lead
	All with James as lead
	Gerry, Steve, intranet team
	Dave
	Dave lead with all team support
	Vince, Rich, James

	Gerry, Alan Beverley
	Gerry, Alan housing team
	Rich, James
	Gerry
	Gerry, Rich, SS OT's
	Jas, Rich, James
	Jas

Committees (quarterly)
CH&S (maximum representation)
SSH&S (Gerry or Rich)
Env group Jas or James)
Office group (Dave or ?)
Education and SSG (Gerry or James)
Planning and PP (any)

	Jan 2014	Feb 2014	Mar 2014	Apr 2014	May 2014	Jun 2014	Jul 2014	Aug 2014	Sep 2014	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015	Mar 2015	
Office based																
Reactive work - daily activity																
A/I reviews and responses - daily activity																
Development of CIVICA																
Review intranet based guidance																
Review school H&S manual																
Develop new guidance																
Handling and moving of people																
Fire																
Develop and implement fire management system																
FRA review program \ system monitoring																
H&S																
Review Corporate Asbestos management plan																
Review housing asbestos mgmt plan																
Review property asbestos mgmt plan																
Review property Legionella mgmt plan																
Review Housing Legionella mgmt plan																
Independent care home monitoring																
School kitchens monitoring																
Cefndy healthcare ongoing support \ monitoring																
Fleet depot monitoring																
Team Monitoring visits (Fire + H&S)																
Countryside review																
School monitoring (EVC,																
SLT \ CET \ CH&S reports																
CH&S and service committees																
Training	See training tab for training plan			See training tab for training plan				See training tab for training plan				See training tab for training plan				

2014 CH&S Training program

Key Tentative Done Ongoing Arranged (And on itrent)

	Oct 2013	Nov 2013	Dec 2013	Jan 2014	Feb 2014	Mar 2014	Apr 2014	May 2014	Jun 2014	July 2014	Aug 2014	Sep 2014	Oct 2014	Nov 2014	Dec 2014
Deliver Managing safely in DCC (2 days)					Done				Arranged (24&25th)						
RA full (0.5 day)		Tentative			cancelled		Arranged (7th April)								
Safety awareness (0.5 day)	Done	Tentative			<Numbers		Arranged			Tentative			Tentative		
RA awareness short (1.5 hours)															
Independent care homes - H&S awareness support (0.5 day)						Done									
DCC care home H&S awareness				Done		Done									
Fire safety systems (2 hours)															
Fire awareness, general (2 hours)								Tentative							
Fire safety in care homes (4 hours)						Done									
Fire safety in schools (2 hours)				Done	Done	Done									
Asbestos awareness (A) (3.5 hours)				Done											
Asbestos awareness (B) (3.5 hours)															
COSHH awareness (1.5 hours)					Done										
Confined spaces awareness (1.5 hours)															
WAH awareness (1.5 hours)								Arranged (14th May)					Tentative		
School site managers (1 day)				Done									Tentative		
School staff H&S awareness (3 hours)	Done			Done									Tentative		
New head teachers													Tentative		
Newly qualified teachers	Done												Tentative		
School governors		Tentative													
Prep for work placement (schools) (1 hour) x many							Arranged			Tentative			Tentative		
Legionella awareness (1.5 hours)							Arranged (30th April)							Tentative	
Lone worker safety awareness (1.5 hours)					Done				Tentative						
Manual handling of objects (1.5 hours)						Done						Tentative			
Armed response															
Conflict management (1 day)						Done									
County Councillors	Done														
H&S Champions \ coordinators						Tentative									
corporate induction		Done		Tentative				Tentative		Tentative					
Road risk \ driver training															
Fleet Drivers Assessments	Done	Done													
Drivers CPC	Done	Done													
4 X 4 & ATV Training	Done	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
Vocational Driver Training	Done	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
Driver Awareness Classroom based	Done			Tentative		Tentative		Tentative		Tentative		Tentative		Tentative	
Mini Bus Assessments Schools/Youth	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
Plant & Miscellaneous			Tentative								Tentative		Tentative		